

# 87<sup>th</sup> Meeting of the 15<sup>th</sup> Baie Verte Town Council

Date: August 24<sup>th</sup>, 2017



The 87<sup>th</sup> Meeting of the Fifteenth Baie Verte Town Council was called to order 7:04 p.m. by Mayor Clar Brown.

Present: Mayor Clar Brown  
Deputy-Mayor Trevor Pope  
Clr. Scott Furey  
Clr. Stefanie Howell (Left 8:25pm)  
Clr. Lori-Ann Sacrey (Arrived 7:40pm)

Absent: Clr. Brandon Philpott  
Clr. Rex Bowers

Staff: B. Peach  
A. Furey

1. Moved by Clr. Howell, seconded by Clr. Furey that minutes of the 86<sup>th</sup> Meeting held July 20<sup>th</sup>, 2017 be adopted as presented.

### Motion Carried

In Favor: Brown, Pope, Furey, Howell

### Correspondence

A. Dept Children, Senior & Social Dev Re: Community Heathy Living Fund

Town approved for \$4,000 of \$15,000 applied for to purchase Tennis Court Fencing

B. AMEC Re: Executive Summary

C. School Board Re: Purchase Agreement

2. Moved by Clr. Furey, seconded by Deputy-Mayor Pope that Town proceed with purchase and sale agreement.

### Motion Carried

In Favor: Brown, Pope, Furey, Howell

D. WISE Student Re: Clean-up

Town endorses clean-up and suggest Sept.16<sup>th</sup>, suggestions were made to enlist students and youth groups.

E. Resident Re: Road

Rattling Book Terrace has been a priority for last two years, still awaiting reply from Municipal Capital Works application for Rattling Brook Terrace.

F. Baie View Manor Re: Taxes  
\*\*Defer until later in meeting.

G. Spree Re: Thank-you Letter

H. Business Re: Taxes

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3. Moved by Clr. Furey, seconded by Deputy-Mayor Pope that meeting be declared privileged at 7:25pm.

Motion Carried

In Favor: Brown, Pope, Furey, Howell

4. Moved by Deputy-Mayor Pope, seconded by Clr. Furey that meeting be declared regular at 7:35pm.

Motion Carried

In Favor: Brown, Pope, Furey, Howell

CAO to explore options and arrange a payment plan with business owner.

I. Fire and Emergency Services Re: Fire Protection Vehicle Program

Town request denied for regional Rural Response Vehicle.

J. Employee Re: Resignation

5. Moved by Deputy-Mayor Pope, seconded by Clr. Furey that Town accept resignation of Financial Officer/Clerk.

Motion Carried

In Favor: Brown, Pope, Furey, Howell

Deputy-Mayor expressed well wishes in future endeavors.

6. Moved by Deputy-Mayor Pope, seconded by Clr. Furey that meeting be declared privileged at 7:40pm.

Motion Carried

In Favor: Brown, Pope, Furey, Howell

Clr. Sacrey joined meeting 7:40pm.

7. Moved by Deputy-Mayor Pope, seconded by Clr. Howell that meeting be declared regular 8:20pm.

Motion Carried

In Favor: Brown, Pope, Furey, Howell, Sacrey

8. Moved by Deputy-Mayor Pope, seconded by Clr. Howell that Town instruct lawyer Kate O'Brien to consult and gather more information from business' lawyers and present options to fulfill policy as is or pay total invoice. Council to meet again with lawyer after September 5<sup>th</sup>, 2017.

Motion Carried

In Favor: Brown, Pope, Furey, Howell, Sacrey

9. Moved by Deputy-Mayor Pope, seconded by Clr. Howell that Town prorate 2017 taxes for business property destroyed by fire.

Town of Baie Verte Council Minutes

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## Motion Carried (required 2/3<sup>rd</sup> vote)

In Favor: Brown, Pope, Furey, Howell, Sacrey

Clr. Howell left meeting 8:25pm.

## **Staff Reports**

### **Financial Officer / Clerk Report**

Financial Officer/Clerk reported on current balances and prior tax amounts.

10. Moved by Clr. Furey, seconded by Deputy-Mayor Pope to adopt Financial Officer/Clerk's report as presented.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

### **CAO Report - Finance and Policy**

#### CAO Vacation

11. Moved by Clr. Furey, seconded by Clr. Sacrey that Town approve CAO 2 ½ days vacation for Sept. 7<sup>th</sup> ½ day, Friday Sept. 8<sup>th</sup> and Monday Sept 11<sup>th</sup>, 2017.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

#### Management Car Allowances

12. Moved by Clr. Sacrey, seconded by Deputy-Mayor Pope that the CAO be provided a car allowance (to be reviewed by the new council on or before August 31<sup>st</sup>, 2018) retroactive to March 3<sup>rd</sup>, 2017 under the conditions as prescribed in the CAO's report.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

13. Moved by Deputy Mayor Pope, seconded by Clr. Furey that the CAO be authorized to offer the Superintendent of Public Works a similar car allowance going forward under the same conditions as the CAO allowance to be reviewed by August 31<sup>st</sup>, 2018.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

#### Management Employee Benefits

Discussed establishing policies similar to provincial government employees; CAO to obtain more information on options available through TRIO.

#### Clr. Sacrey and Clr. Philpot Remuneration – Discussion Deferred

#### Acting Town Clerk Authority

14. Moved by Deputy-Mayor Pope, seconded by Clr. Furey that, in any absence of the Financial Officer/Town Clerk, the CAO shall be defaulted the authority of Acting Town Clerk.

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### Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

**15.** Moved by Deputy-Mayor Pope, seconded by Clr. Furey that, in the absence of a Financial Officer/Town Clerk, The CAO shall be appointed as the returning officer for the September 26<sup>th</sup> 2017 municipal election and the Financial Clerk shall be appointed alternate returning officer.

### Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

### Signing Authorities

**16.** Moved by Deputy-Mayor Pope, seconded by Clr. Sacrey that the signing authorities for banking and legal documents shall be the Mayor, Deputy Mayor, CAO, and Financial Officer/Town Clerk and that two signatures on such documents will be required as follows: One of Mayor or Deputy Mayor and one of CAO or Financial Officer/Clerk.

### Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

For the purposes of this motion, it is understood that the CAO is authorized to approve expenditures and enlist the Town into standard business agreements with his sole signature and that the term legal document is reserved for special projects/contracts/agreements.

### Asset Disposal – Old Fire Compressor

Fire and Emergency Services has indicated that the Town of Hermitage is in the greatest need of the used compressor which will be used to benefit 4 Fire Departments in the area.

**17.** Moved by Deputy-Mayor Pope, seconded by Clr. Sacrey that the Town return the used compressor to Fire and Emergency Services who intend to give it to the Town of Hermitage with costs for pick-up and retrieval to be borne by the Town of Hermitage.

### Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

### Terra-Nova Road Supplier Invoicing and Gas Tax Borrowing

The Town's original approval to borrow did not include the Terra Nova Road project and the Gas Tax Secretariat requires a new motion of council to direct the future gas tax funds to the project. Interim financing is also required to pay current invoices.

**18.** Moved by Deputy-Mayor Pope, seconded by Clr. Furey that the Town request approval to borrow \$134,767.28 from the Bank of Nova Scotia to be repaid over a 5 year period amortization at an interest rate of Prime + 1.50% with semi-annual principal payments in October & March of \$13,477 plus interest payments proposed at \$520 per month. Purpose of the loan is to complete the following gas tax projects:

- 1) TownSuite Upgrade
- 2) Municipal Plan
- 3) Pressure Reducing Valves
- 4) Terra Nova Road



Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

19. Moved by Deputy-Mayor Pope, seconded by Clr. Furey that, in the interim, the Town shall borrow money from the Town's operating account to pay the current invoices.

Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

20. Moved by Deputy-Mayor Pope, seconded by Clr. Furey that the Town shall replenish the Town's operating account with the funds from the Bank of Nova Scotia loan that will be paid from incoming gas tax funding.

Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

Service Line Repair – Discussion Deferred

**CAO Report - Recreation**

Existing Community Centre

21. Moved by Deputy-Mayor Pope, seconded by Clr. Furey that the CAO shall seek an exemption under the *Asbestos Abatement Regulations, 1998* (if required) to allow for demolition of the Existing Community Centre without requiring internal handling and separation of asbestos materials

Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

22. Moved by Deputy-Mayor Pope, seconded by Clr. Furey that the CAO shall set forward to:
- a) Meet requirements and seek permissions to use the Town Waste Disposal Site as a proper site for the disposal of asbestos materials.
- OR**
- b) Seek a case specific exemption under the *Asbestos Abatement Regulations, 1998* (if required) to allow for dumping of the Existing Community Centre building materials at the Town Waste Disposal Site.

Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

It is understood that the CAO will consult with and seek support from various parties (government officials, professional engineers, asbestos abatement certified contractors, etc.) in the pursuit of obtaining these permissions/exemptions.

**CAO Report – Planning and Development**

School Funding Re: Dept. of Culture Tourism and Innovation

23. Moved by Clr. Furey, seconded by Deputy-Mayor Pope that the Town accept the terms and conditions of the Dept. of Culture, Tourism, and Innovation for a \$12,962 grant (25% of total costs) towards the Retrofit Study for the Baie Verte High School.

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## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

### School Retrofit Study by AMEC

AMEC has prepared their 99% report and are awaiting instruction from the Town of when they should come to present their findings. Current plan is to defer meeting until next council presides as they will take-over the school project.

### School Purchase Sale Agreement

Discussed and motioned upon during correspondence portion of meeting.

## **CAO Report – Public Works**

### Equipment Sales

The top bid prices for the 1975 Hough and 1999 John Deere were \$3210.56 and \$15,010.56 respectively.

**24.** Moved by Deputy-Mayor Pope, seconded by Clr. Sacrey that the Town accept the highest bid of \$3210.56 for the 1975 Hough and proceed with the sale.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

**25.** Moved by Deputy-Mayor Pope, seconded by Clr. Furey that the Town:

- a) Reject the highest bid of \$15,010.56 for the 1999 John Deere and keep the asset.
- AND**
- b) issue a tender for a Diesel Engine Reman (SE501297) or equivalent for the 1999 John Deere Loader with requirements to deliver to Baie Verte and install and provide refund for core retrieval.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

### Equipment Purchases

In light of the decision to keep the 1999 John Deere, it is still recommended to proceed with a newer loader purchase.

**26.** Moved by Clr. Sacrey, seconded by Clr. Furey that the Town will proceed to issue a tender for the purchase of a 2014 or newer loader according to the conditions and specification as determined by the CAO.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

### Wastewater Monitoring

**27.** Moved by Clr. Sacrey, seconded by Clr. Pope that the Town continue with BioMaxx wastewater maintenance, monitoring, sampling, and reporting services for Q3 and Q4 at \$1480 + HST per meter (for our two meters) per quarter.

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## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

### Sewer Piping by Riffs

**28.** Moved by Clr. Furey, seconded by Deputy-Mayor Pope that the CAO engage the Department of Municipal Affairs and Environment and prepare to apply for Special Assistance Funding for correcting the sewer issues around Riffs.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

**29.** Moved by Clr. Furey, seconded by Deputy-Mayor Pope that the Town approach engineering firms for solutions to rerouting the current wastewater line running along Riffs **OR** restoring the sewer flow into the Budgell's Lane outfall where the costs of preliminary studies/estimates will be less than \$5,000.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

**30.** Moved by Clr. Furey, seconded by Deputy-Mayor Pope that the Town provide formal correspondence to Riffs notifying the owner that they will not be granted permission to proceed with any external earthwork on the side of their property facing the Co-op.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

--- End of CAO Report ---

At end of report the CAO, Clr. Furey, and Clr. Sacrey brought forward a request from recent Recreation Commission meeting to award a bonus to the student lifeguards considering the extra responsibilities due to short-staffing this summer.

**31.** Moved by Clr. Furey, seconded by Deputy-Mayor Pope that the student lifeguards be awarded a \$1.00 per hour worked bonus from the Town to match the \$1.00 per hour worked bonus from the Recreation Commission for the outstanding performance of the three student lifeguards this summer.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

**32.** Moved by Clr. Sacrey, seconded by Clr. Philpott that the CAO's report be adopted as presented.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

**33.** Moved by Clr. Sacrey, seconded by Deputy Mayor Pope that the bills in the amount of \$181,875.96 for this period be received and paid.

## Motion Carried

In Favor: Brown, Pope, Furey, Sacrey

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1	EASTLINK	OFF, P/R	\$378.34
2	ALIAN T	FIRE, P/R, MTE	\$614.15
3	WESTERN PETROLEUM	P/R, MTE	\$5,505.73
4	NL POWER		\$13,694.02
5	BELL MOBILITY	OFF, SAN, DUMP, MTE	\$623.15
6	ANGELA FUREY	JAN, MISC OFF	\$59.56
7	CATHY ALYWARD	TP/PR	\$150.00
8	BRIAN PEACH	MISC OFF	\$2,000.00
9	SHOPPERS DRUG MART	MTE, P/R	\$115.11
10	STAGG SIGNS	CENT.	\$109.25
11	CNA	SAN, OFF, RDS, MTE	\$1,167.25
12	ERNIE DROVER	W/S	\$200.00
13	INDIAN RIVER READY MIX	FIRE	\$460.00
14	DOLLAR STORE	OFF, P/R	\$61.52
15	ARTLIN SAFETY	P/R	\$592.53
16	CLEARWATER POOLS	P/R	\$3,561.40
17	BIOMAX	W/S	\$2,265.50
18	BELL ALIANT	W/S	\$2,719.75
19	AIRLIQUIDE	MTE	\$42.78
20	BURTONS CARPET	PRV	\$287.50
21	GREEN VALLEY FARM	CAP EXP MTE, PRV, RDS, MTE, W/S,	\$9,376.53
22	DRS SALES	P/R	\$5,379.58
23	GUY J. BAILEY	CENT. MTE, DUMP, CAP EX	\$19,740.90
24	B. V. B. S.		\$13,564.03
25	SEAL COVE ELECTRIC	P/R	\$4,537.16
26	AMEC	CAPT EXP	\$17,018.95
27	PROVINCIAL FENCE PRODUCTS	CAPT EXP	\$11,169.95
28	MMSB	SAN	\$2,069.54
29	PARDYS WASTE	W/S	\$8,087.55
30	JAMIE SEYMOUR	RDS	\$80.73
31	MODERN BUSINESS	EQUIP RENT	\$61.89
32	SALTWIRE	TP/PR, OFF	\$702.33
33	BRENNTAG	PURF	\$818.85
34	G.P. COURIER	P/R, FIRE, OFF	\$68.00
35	PARTS FOR TRUCKS	MTE	\$90.60
36	C.H. THOMAS	MARINA	\$5,052.61
37	GMC	CAPT EXP	\$42,516.65
38	SHANNON TUCKER	P/R	\$17.71
39	DOUG ROGERS	P/R	\$47.44
40	JOE HURLEY	P/R	\$31.51



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41	HAROLD DOWNEY	P/R	\$40.01
42	B. V. ESSO	P/R, FUEL, MTE, SAN	\$840.24
43	COPPER STOP	MTE, P/R	\$392.99
44	FIREWORKS FX	SPREE	\$4,918.84
45	MORGAN PRINTING	OFF	\$263.35
46	CANADIAN RED CROSS	P/R	\$41.40
47	DSI	OFF	\$339.08
<b>Total:</b>			<b>\$181,875.96</b>

**Remarks**

Clr. Sacrey

- I would like to commend the Spree Committee for their dedication and thank the many businesses and Town supporters of the Spree By the Sea Festival.
- Good wishes to the Baie Verte Dolphins.
- Thank you, Angela, for your work with the Town and best wishes for your future.

Clr. Furey

- I would also like to commend the Spree Committee volunteers and thank Angela for her years of service with best wishes for the future.
- I also want to share with everyone that I have received many positive comments on our recreational infrastructure investments.

Deputy-Mayor Pope

- Likewise, I commend the Spree Committee volunteers and thank Angela for her work and I wish you the best happiness for your future.
- The swim year seems to be a good year for the pool.
- Good job with the recreation infrastructure, I hope the work continues!

Mayor Brown

- I would like to thank the Town employees for their hard work alongside the Spree Committee volunteers – Great Job!
- I would like to wish Angela all the best, I'll miss you.

Meeting adjourned at 9:30 p.m.

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Clar Brown  
Mayor

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Brian Peach  
Chief Administrative Officer