

6th Meeting of the 16th Baie Verte Town Council

Date: November 23, 2017th, 2017



The 6th Meeting of the 16th Baie Verte Town Council held November 23, 2017 was called to order at 7:07 pm by Mayor Brandon Philpott.

Present: Mayor Brandon Philpott
Deputy Mayor Scott Furey
Clr. Ryan White
Clr. Chris Howell
Clr. Shawn Russell
Clr. Rex Bowers
Clr. Jessica Peckham

Staff: B. Peach
C. Caines
D. Giles

1. Moved by DM Furey, seconded by Clr. White that the agenda of the 6th Meeting of the 16th Town Council be adopted as presented.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

2. Moved by Clr. Bowers, seconded by Clr Howell that the minutes of the 5th Meeting of the 16th Town Council held November 8, 2017 be adopted as presented.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Adoption or Amendments
Business Arising from Minutes
Delegations or Visitors

There were no adoptions or amendments put forth.
There was no business arising from the minutes.
There were no delegations or visitors.

Correspondence

1. Fire Department

Re: Budget Meeting

3. Moved by Clr. Furey, seconded by Clr. White, to review dates to find a consensus for the time of the meeting, tentatively for the 7 of December.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Note: December 5th, the regular meeting is not recommended due to a conflicting event that will reduce attendance.

2. Baie Verte Ministerial Association

Re: Donation Request

4. Moved by DM Furey, seconded by Clr. Russell to donate \$50 for this year, with a review pending for 2018. Policy/framework needs to be drafted and returned to council for implementation in the new year.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

3. Resident

Re: Street Parked Vehicle

6th Meeting of the 16th Baie Verte Town Council

Date: November 23, 2017th, 2017



5. Moved by. Clr. White, seconded by Clr. Peckham to have the CAO review and update the current snow clearing policy to insure it reflects today's requirements and covers all related aspects, towing at owner's expense, and RCMP input.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Note: Town to issue a letter both acknowledging and thanking the concern citizen.

4. Dorset Snowmobile Association Re: Sponsorship Request

Note: This issue was tabled until the next meeting to allow research into why the previous donation did not receive a plaque. CAO to draft a letter to the Representative requesting update and return info.

5. Municipal Assessment Agency Re: 2018 Assessment Fees

6. Resident Re: Barn Hill Road

6. Moved by DM Furey, seconded by Clr White that meeting be declared privileged at 7:30 p.m.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

7. Moved byDM Furey, seconded by Clr White that meeting be declared regular at 7:45 p.m.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Note: Respond via letter to concern citizen that this is a priority and all efforts will be made to draw this issue to conclusion.

7. Kinsmen Club of Baie Verte Re: Santa Clause Parade

Note: The parade will be concluding at the stadium, and there are indicators that there may be a hockey tournament. This is to be verified and clarified if it is the case. It is suggested that a reminder be posted as to correct procedures to book the stadium for town activities.

8. Town of Burlington Re: Regional Recreation Facilities

Note: It was suggested that the CAO during his presentations to the differing councils demonstrate the differing models of cost sharing, via population, or via budget. The latter may be preferable to those with limited budgets. Cost breakdown based again benefits may encourage more buy-in.

CAO Report – Finance and Policy

Council Visits

8. Moved by Howell, seconded by DM Furey to arrange for the Mayor and CAO to visit the councils of the surrounding communities.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

6th Meeting of the 16th Baie Verte Town Council

Date: November 23, 2017th, 2017



Travel Rates

9. Moved by Clr. White, seconded by Clr. Peckham to adjust the Town travel rates to those issued to employees of the Government of Newfoundland and Labrador.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Mileage Basic Rate: Currently \$0.3619/km for Oct to Dec 2017

Updated at http://www.exec.gov.nl.ca/exec/hrs/working_with_us/auto_reimbursement.html

Meal Rates: Currently \$8.00 Breakfast, \$14.00 Lunch, \$21.70 Supper

Updated at http://www.exec.gov.nl.ca/exec/hrs/working_with_us/meal_rates.html

Private Accommodations: \$25/night

10. Moved by Clr. White, seconded by Clr. Peckham to approve the Municipalities Newfoundland and Labrador Conference travel claims for the CAO and the Deputy Mayor and the Central Adventure claim for the Mayor as per the adjusted travel rates.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Auditor Request for Proposals

11. Moved by Clr. White, seconded by Clr. Howell to issue a request for proposals for auditing services.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Teambuilding Budget

12. Moved by Clr. White, seconded by Clr. Bowers to reduce the 2017 Administrative Salaries budget by \$1,750 and create a 2017 employee teambuilding budget of \$1,750.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Note: It was suggested that the administration attempt to limit the number of budgets where possible.

CAO Report – Recreation and Community Services

Discussed implementation of a system to collect additional financial support for the Tommy Ricketts Arena. Deferred to Recreation and Community Services Committee to develop further.

CAO Report – Planning and Development

No motions to present for consideration.

CAO Report – Public Works

Municipal Capital Works – Baie Verte

13: Moved by Clr. Howell, seconded by Clr. Russell to submit the following prioritized list of Municipal Capital Works projects to the Department of Municipal Affairs and Environment for the Town of Baie Verte.

1. \$795,000 Wastewater Treatment at Newtown Site (90/10)
2. \$749,730.21 Community Emergency Room – Baie Verte High Gymnasium (60/40)
3. \$970,417.44 (+10% Contingency) Rattling Brook Terrace Water Lines (90/10; 50/50 asphalt)
4. \$822,441.33 Sewer Condition Assessment and Lift Station Rehabilitation (90/10)
5. \$772,012.11 Water Leak Detection and Priority Replacement Study (90/10)

6th Meeting of the 16th Baie Verte Town Council

Date: November 23, 2017th, 2017



Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Municipal Capital Works – Regional

14. Moved by DM Furey, seconded by Clr. Howell to submit the following regional Municipal Capital Works project to the Department of Municipal Affairs and Environment if the Town is able to partner with any nearby communities:

1. \$1,414,175.70 Regional Curling Lane for Tommy Ricketts Arena (70/30)

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Garbage Truck Tender

15. Moved by DM Furey, seconded by Clr. Howell to cancel the current tender for a 2010 or newer garbage truck and reissue for a 2009 or newer garbage truck. Other specifications still to be chosen by the CAO.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Municipal Capital Works – Regional

Committee Reports

Finance and Policy

Nothing to submit at this point.

Clr. White and Clr. Howell

Recreation and Community Services

Nothing to submit at this point.

Clr. Howell and Clr. Peckham

Planning and Development

Nothing to submit at this point.

Clr. Russell and Clr. White

Municipal Affairs - Land

16. Moved by Clr. Russell, seconded by Clr. White to request that the Minister of Municipal Affairs and Environment convey the lands owned by the Department of Municipal Affairs and Environment within the Town Municipal Boundary to the Town of Baie Verte.

Public Works

Nothing to submit at this point.

D.M. Furey and Clr. Bowers

Accounts Payable

Note: Council wanted a more concrete breakdown of the NL Power billing.

17. Moved by Clr. White, seconded by DM Furey that accounts payable in the amount of \$128,236.80 be received and paid.

Western Petroleum	MTE	\$71.01
Eastlink	P/R	\$159.48
Bell Aliant	FIRE, MTE, P/R	\$496.19

6th Meeting of the 16th Baie Verte Town Council

Date: November 23, 2017th, 2017



NL Power	P/P, MTE, FIRE, P/R	\$12,740.58
David Acreman	MTE	\$200.00
Saltwire	TP/PR	\$88.55
Lewis Bixby	MTE	\$200.00
Sealand (Receiver General)	MTE	\$2,755.11
Sameday	P/R	\$49.29
Parts for Trucks	MTE	\$3,006.24
Recreation NL	P/R	\$75.00
MICMAC FIRE	FIRE	\$170.00
McLoughlan Supplies	P/R	\$87.03
BV Peninsula Wholesalers	MTE, P/R	\$211.39
Aquaduct	P/R	\$29.85
Guy J. Bailey LTD	DUMP, P/R	\$8,096.00
Nortrax	MTE	\$584.20
Ruth Burton	TP/PR	\$40.00
Ford Enterprises INC.	TP/PR	\$57.50
Dollar Store	MISC OFF	\$16.10
Pitney Bowes	POSTAGE	\$1,098.20
Evergreen	DP RD REPAIRS	\$92,278.00
Noble's Timbermart	P/R	\$193.16
Shoppers Drug Mart	OFF	\$70.13
Dollar Store	OFF	\$47.73
Brenntag	PURF.	\$2,200.82
Brian Peach	ADMIN TRAINING	\$377.82
Scott Furey	CLR. REMUN. TRAINING	\$273.42
Brandon Philpott	CLR. REMUN. TRAINING	\$68.04
C & C Variety	MTE	\$17.08
Charlene Caines	OFF	\$229.18
Traction	MTE	<u>\$1745.70</u>
TOTAL		<u>\$128,236.80</u>

Finance Committee would like to be more involved in the review of accounts

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

See Attached:

By-laws & Regulations
Unfinished Business

No By-laws or Regulations to present
No Unfinished Business

New Business

Note: There have been reports of a lack of cleanliness in the stadium. This is to be investigated, photographed and if problematic, addressed.

Note: Occupancy permits should not be issued without the direct intervention of Service NL. Where this has occurred organizations will be contacted and situation will be rectified. Reissuing the reminder of process is suggested.

Note: Issues with heating in the ceiling of the firehall. It is advisable to review current status with a view to installing further ventilation/circulation capacity. Smoke detectors equally need to be revisited.

6th Meeting of the 16th Baie Verte Town Council

Date: November 23, 2017th, 2017



Note: It is the council's opinion that the crosswalk in front of the high school should be revisited with MHA during his visit of Dec. 14, 2017

18. Moved by Clr. Howell, seconded by DM Furey to extend by 15 minutes:

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham, Bowers, Howell

Note: There are a series of issues surrounding the loaders. Mayor Brandon Philpott will look at examples in Deer Lake in the near future. Dean indicated that one would equally be advantageous for the dump. Loader tender is being drafted.

Note: Brush cutting is ongoing, it was suggested that the activity be more targeted. It should address not only road and trails but equally areas around the mining museum. DM Furey has pictures of area that may need to be prioritized. Town Representative will investigate.

Note: Community healthy living fund, is the next big funding challenge.

Remarks

Clr. Peckham

- Nice to see full council. Shows great commitment.

Clr. White

- Pleased to be hearing from the town's residents and appreciated the feedback. Suggest that all issues are acknowledged to ASAP.

Clr. Russell

- No remarks

Deputy-Mayor Furey

- No remarks

Mayor Brandon Philpott

- No remarks

Clr. Chris Howell

- Mentioned that the food drive will be occurring soon and that advertisements/dates will be forthcoming.

Clr. Rex Bowers

- No remarks

19. Moved by DM Furey, seconded Clr Russell to adjourn 9:39.

Motion Carried

In Favor: Philpott, Furey, White, Russell, Peckham Bowers, Howell

Brandon Philpott
Mayor

Charlene Caines
Financial Officer/Town Clerk